**Secret Families / Day of Agenda for Teams**

**December 2, 2023**

**(Time)                          (Task)                     (Location)**

6:00 am                 Shopping Captains Meeting W Entrance Meijer

6:15 am                  ALL Shopper Meeting          Registers Meijer

6:30 am 60 teams Shopper Launch                  Meijer Merchandise

7:15 am                  1st Shift Wrapping Arrive     Toyota Showroom

7:30 am 26 teams 1st Shift Wrapping Begins   Toyota Showroom

9:00 am                  Tree Teams Arrive               Meijer W Parking

9:15 am               2nd Shift Wrapping Arrive    Toyota Showroom

9:30 am  26 teams 2nd Shift Wrapping Begins  Toyota Showroom

           25 teams Tree Meeting & Launch       W Meijer Parking Lot

9:45 am                  Delivery Captain’s Meeting  Toyota Service Area

10:00 am                 Delivery Launch                  Back Service Area

11:15 am                 3rd Shift Wrapping Arrive    Toyota Showroom

11:30 am 26 teams 3rd Shift Wrapping Begin     Toyota Showroom

2:00 pm                 Cleanup                              Toyota Showroom

4:00 pm                  Delivery Conclude               Toyota Dealership